**VETLIFE TRUSTEE ROLE DESCRIPTION**

The duties of a trustee are:

• To commit to the advancement of the charity and term of office

• To ensure that the charity complies with its governing documents, charity law, company law and any other relevant legislation or regulations

• To ensure that the charity pursues its objects as defined in its governing documents

• To ensure that the charity applies its resources exclusively in pursuance of its objects

• To actively contribute to the role by providing positive strategic direction, setting policy and defining goals

• To safeguard the good name and values of the charity

• To ensure the effective and efficient administration of the charity

• To ensure the financial stability of the charity

• To protect and manage the property of the charity and to ensure proper investment of the charity’s funds

• To use any of their specific skills, knowledge or experience to help the Board reach sound decisions.

**Trustee person specification:**

• A commitment to the organisation

• A willingness to devote the necessary time and effort

• Strategic vision

• Good, independent judgement

• An ability to think creatively

• A willingness to speak their mind

• An understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship

• An ability to work effectively as a member of a team

• Nolan’s seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership